



## Goldfields Environmental Management Group Minutes for GEMG Annual General Meeting

Meeting: 2:00 pm, Friday 18 September 2020

Venue: KBULG Nursery - Karlkurla Bushland Park,  
Tumbarri Way, Kalgoorlie WA 6430

### 1. Attendees

#### In Person:

Eren Reid, Dylan Martini, Kristy Bodycoat, Laura Marchese, Petina Wallace, Katherine Hope, Wayne Astill, Tari Laatz, Andrea Reid, Graeme Smith, Samuel Reeves, Rachelle Desmond, Michelle Brooks, Savannah Tiller.

#### Microsoft Teams:

Lorinda Hunt, Clare Ryall, Jeffrey Yates, Stuart Pearse, Skye Pringle.

### 2. Apologies

#### Members who have sent their Apologies:

Scott Thompson, Gay Landwehr, Jennifer Jackson, Jim Williams, Dana Kowald.

### 3. Open GEMG Annual General Meeting

1407 Hrs.

Eren Reid welcomed everyone who has attended the AGM. He stated that this was the first time we have had an online presence at the AGM and hoped that it all runs smoothly.

#### 4. Minutes of Previous Annual General Meeting

##### AGM – 25 October 2019:

- Vote to accept the minutes.

**Propose:** Wayne Astill

**Second:** Petina Wallace

**Objections:** None

#### 5. Chairperson's Report

The Chairperson's Report on GEMGs activities throughout the year was played to the attendees Via Power Point and Pre-Recording from Lorinda Hunt.

*A full transcript of the Chairperson's Report is Provided in Appendix A.*

#### 6. Treasurer's Report

The Financial Report of the Association for the year was presented to the attendees Via Power Point from Clare Ryall.

##### Financial Year 2019 – 2020.

**Balance:** **\$152,487**

Income: \$38,275

Expenses: \$55,138

**TOTAL:** **(\$16,863) Loss**

*A full copy of the Treasurer's Report is Provided in Appendix B.*

### Auditors Report.

Audit Report and BAS for the 2019 – 2020 Financial Year was carried out by Pat Leighton FCA.

No non-compliances were Found.

*A full copy of the Audit Report is provided in Appendix C.*

## 7. Dissolution of Committee / Nominations for New Committee

Eren Reid stated that all current Committee positions have now been dissolved.

Eren Reid asked the attendees if they were happy for him to continue to chair the meeting, there were no objections.

### Position Nominations:

- Treasurer
  - Eren Reid
- Secretary
  - Kristy Bodycoat
- Ordinary Committee
  - Katherine Hope
  - Kristy Sell
  - Petina Wallace
  - Rachelle Desmond
  - Sally Smith
  - Stuart Pearse

***These positions are declared elected.***

### Call for Nominations from the floor for:

- Chairperson

<b>Nomination</b>	<b>Propose</b>	<b>Second</b>	<b>Accepted</b>
Dylan Martini	Dylan Martini	Wayne Astill	Yes

- Vice Chairperson

<b>Nomination</b>	<b>Propose</b>	<b>Second</b>	<b>Accepted</b>
Wayne Astill	Wayne Astill	Petina Wallace	Yes

- General Committee Members (5)

<b>Nomination</b>	<b>Propose</b>	<b>Second</b>	<b>Accepted</b>
Skye Pringle	Skye Pringle	Kristy Bodycoat	Yes

***Vote to accept these nominations from the floor.***

Majority in Favour, No Objections.

*Full copies of the Committee Nomination Forms are provided in Appendix D.*

**8. Appointment of Auditor**

**Engagement of current Auditor for the following year:**

**Vote to continue with current Auditor (Pat Leighton).**

Majority in Favour. No Objections.

**9. Subscription Fees**

**Proposed that the subscription fees remain at the current price of \$20 (excluding gst):**

**Vote to keep Annual Membership Fee at \$20 (Plus GST - \$22 Total).**

Majority in Favour, No Objections.

**10. Meeting Close**

1436 Hrs.

**Confirmation of the Minutes.**

These Minutes are a true and accurate record of the Meeting.

Signed By:



Dylan Martini

22/09/20

(Signature)

(Name)

(Date)



## Goldfields Environmental Management Group Minutes for GEMG Annual General Meeting

### *GENERAL BUSINESS / DISCUSSION*

#### **Wayne Astill**

Raised the question to the attendees on what the general consensus was regarding the Conference going ahead in 2021 as planned.

Eren Reid said that WA was in a good position regarding Covid-19 Management and was fairly confident that it could go ahead.

Michelle Brooks and others stated that at the moment the Employees of their company were not allowed to attend conferences. It was raised that it would be interesting to see how the Diggers and Dealers in October 2020 pans out and whether executives etc from these companies would attend in person or not.

Petina Wallace stated that it might be pertinent to find alternative ways to present online.

Michelle Brooks raised the idea of a fully online Conference.

Lorinda Hunt supported this up by stating that the online aspect of today's meeting went successfully.

Dylan Martini said that conferences with attendees totalling less than 500 are a lot easier to get approval and that he was optimistic. It's a bit of a watch and wait.

#### **Wayne Astill**

Wayne Astill asked the previous Committee Members present at the meeting whether the new Membership System (Member Jungle) was working and how we were going currently with memberships.

Current Membership status was 250 people with 2 Pending Members.

Clare Ryall stated that the Memberships fluctuate. We initially lost half of the membership base when first introduced as the majority did not pay the membership invoices. Some organisations such as government representatives were not allowed to hold professional memberships and did not renew.

Kristy Bodycoat and Clare Ryall both stated that with the introduction of non-member entry prices we often see an influx of new memberships before events, which is especially true of the Christmas parties and the Bi-Annual Conference.

Clare Ryall asked the attendees if anyone had any feedback of the new Membership System. Dylan Martini and Eren Reid both stated that they found the system easy to operate and it was very intuitive.

### **Funding Round – Kambalda Herbarium**

Kristy Bodycoat raised the previously committee approved and budgeted Kambalda Herbarium Project to the Attendees. Although the project had been previously approved, we had only received the Funding application recently and wanted to minute its approval.

Lorinda Hunt gave a quick run-down of the project and stated that the \$2,000 that has been requested is far lower than the original budgeted amount.

**Propose:** Kristy Bodycoat

**Second:** Petina Wallace

**Objections:** None

*A full copy of the Kambalda Herbarium Funding Application (with privacy edits) is provided in Appendix E.*

### **EBM Insurance**

Kristy Bodycoat raised that we had received our Insurance Renewal Package from EBM Insurance and asked the attendees if they would be happy to skip going through the large amount of paperwork at the meeting and allow the Executive Committee to review and action the Insurance on behalf of the GEMG.

Majority in favour. No Objections.

### **Ordinary Committee Members**

Graeme Smith and Michelle Brooks stated that they would like to follow up on potential Ordinary Committee Membership following the AGM.

### **CAMPING TRIP**

Eren Reid gave the attendees a quick run down of the planned camping trip at Goongarrie Homestead that was to follow on from the AGM and welcomed anyone else who may be interested in coming along.



**Goldfields Environmental Management Group  
Minutes for GEMG Annual General Meeting**

***APPENDIX A      CHAIRPERSON'S REPORT***



## Annual General Meeting – 18 September 2020

### Chairperson's Report

Welcome to all members, current, new and to any guests who may be attending or viewing us online at this year's AGM. Apologies that I cannot attend in person, as I made prior commitments several months ago during the pandemic lockdown.

The last 12 months saw a small turnover of committee members with most of the past committee staying on as the organising committee for the 2020 Conference.

We kicked off by calling for abstract submissions in November and opened the field for sponsorship opportunities and commercial display booth holders. Although a busy time with summer holidays upon us, we received an overwhelming number of abstract and sponsorship applications all in support of the 2020 Conference.

The committee came together in February to review all the abstract submissions and develop the 2020 Conference program. The number of quality abstracts saw the program expand into an additional concurrent session never seen before.

We launched our new website with a new look and easy functionalities so we could easily update our web page whilst making things easy to navigate and find. We transitioned our manually processed and paper-based membership management system to a new up-to-date and online system with Member Jungle. The new system allows our GEMG members to autonomously apply for their own membership applications, event registration and payments and even purchases of GEMG books. One year on, the membership process is autonomously renewing our members and is so far going smoothly.

All of these technical updates were made just in time to open the 2020 Conference registrations. We were very excited to see the launch go so smoothly and had already signed up near 70 delegates when the WHO announced COVID-19 a world-wide pandemic. Not knowing how the pandemic would take effect in Western Australia, the committee made the conservative decision to post-pone the 2020 Conference and minimise the impact on all our members, sponsors and supporters. There has been a great interest in the 2020 program and the GEMG plans to make approved abstracts available to whet our appetites for next year.

We have since been in watch and monitor mode as WA remains in a state of emergency and restrictions have slowly eased. As soon as restrictions allowed for, many of our local members gathered for our Winter Catchup in July and compared pandemic survival stories as we pondered general learnings of the human race. Who was more productive at work and how our environment benefited from the world-wide interruption?

Although our conference didn't go ahead, we have a few projects ticking along with our funding recipients. Insight Ornithology (Simon Cherriman) has been continuing his project on 'Where Desert Eagles Dare' and is always looking for volunteers to help out with this monitoring trips at Matuwa. Our 2019 funding round recipient, Shannon Treloar, has also been undertaking research in the Matuwa with her project on 'Genetic fingerprinting of mala (*Lagorchestes hirsutus*) from faecal DNA to estimate population density' and is planned to present at the

2021 Conference. The GEMG is also supporting the 'Kambalda Herbarium Preservation Project' which aims to catalogue and display more than 1,000 specimens collected from the local region which is significant to the Great Western Woodlands and a useful tool for specimen verification as well as education in the local community.

And here we are at the AGM which was brought forward to an earlier time this year and allow the next committee to find their feet in preparations for the 2021 Conference. Much of the hard work has already been done in planning for the 2021 Conference so now would be the perfect time to get your committee nomination in and be part of something great!

I would like to thank the committee members who volunteered their time to the group over the past 12 months.

- Eren Reid (Vice Chairperson)
- Kristy Bodycoat (Secretary)
- Clare Ryall (Treasurer)
- Dylan Martini
- Jeffrey Yates
- Sheree Blechynden
- Stuart Pearse
- Laura Marchese
- Kristy Sell
- Petina Wallace
- Katherine Hope
- Laura Copeland

I would particularly like to acknowledge this group who has worked double time in preparing and then post-poning the 2020 Conference. Some of them I believe will be coming back to do it all over again. That is sheer dedication and commitment to your wider family in the GEMG. Thank you and I look forward to welcoming the next committee.

Lorinda Hunt

Chairperson

Goldfields Environmental Management Group



**Goldfields Environmental Management Group  
Minutes for GEMG Annual General Meeting**

***APPENDIX B***

***TREASURER'S REPORT***



FY2020

## **AGM Treasurers Report**

### **2019-20 Financial Year Summary**

<b>Income</b>	<b>\$</b>
Book sales	368
Interest received	73
Memberships	4,532
Sponsorship – other	15,280
Workshop	16,840
Other income	1,182
<b>Total income</b>	<b>38,275</b>

<b>Expenses</b>	<b>\$</b>
Bank & license fees	364
Sponsorship / funding	12,500
Administration costs (including refunds)	833
2020 Workshop (inclusive)	25,375
Insurance fees	941
Accounting fees	1,080
Small workshops / events	10,438
Other fees	2,897
Committee Travel expenses	708
<b>Total expenses</b>	<b>55,138</b>

<b>Net Income</b>	<b>\$</b>
	(16,863)

<b>Accounts as of 1 July 2019</b>	<b>\$</b>
Cash in Bank	152,297
Petty Cash	190
<b>Total Cash</b>	<b>152,487</b>



**Goldfields Environmental Management Group  
Minutes for GEMG Annual General Meeting**

***APPENDIX C      AUDIT REPORT***

**Goldfields Environmental Management Group**

**Audit Report and Financial Statements  
For the year ended 30 June 2020**

**PAT LEIGHTON FCA**

**KALGOORLIE**

# Goldfields Environmental Management Group

## **Contents**

Auditors Report

Detailed Statement Income and Expenditure

Detailed Statement of Financial Position

Notes to the Financial Statements

Compilation Report

# Goldfields Environmental Management Group

## Auditors Report

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### Report on the Audit of the Financial Report

#### Opinion

We have audited the financial report of Goldfields Environmental Management Group (the association), which comprises the Statement by Members of the Committee, the Income and Expenditure Statement, Balance Sheet as at 30 June 2020, a summary of significant accounting policies and the certification by members of the committee on the annual statements giving a true and fair view of the financial position and performance of the association.

In our opinion, the accompanying financial report presents fairly, in all material respects, the financial position of the association as at 30 June 2020 and [of] its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements and the requirements of the Associations Incorporation Act 1991.

#### Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the association in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Emphasis of Matter – Basis of Accounting

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist the association to meet the requirements of Associations Incorporation Act 1991. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

#### Responsibilities of the Committee for the Financial Report

The committee is responsible for the preparation and fair presentation of the financial report in accordance with the financial reporting requirements of the Associations Incorporation Act 1991 and for such internal control as the committee determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the committee is responsible for assessing the association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the committee either intends to liquidate the association or to cease operations, or has no realistic alternative but to do so.

# Goldfields Environmental Management Group

## Auditors Report

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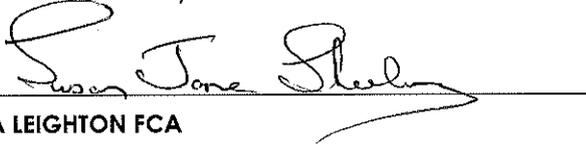
### **Auditor's Responsibilities for the Audit of the Financial Report**

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit.

We communicate with the committee regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Signed on : 31 July 2020



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**P A LEIGHTON FCA**

# Goldfields Environmental Management Group

## Detailed Statement of Income and Expenditure

For the year ended 30 June 2020

	2020	2019
	\$	\$
<b>Income</b>		
Memberships	4,532	873
Sale Of Booklets	368	357
Sponsorship - Other	15,280	
Workshop	16,840	
Interest received	73	84
Other Income	1,182	285
Total income	<u>38,275</u>	<u>1,598</u>
<b>Expenses</b>		
AGM Last Year	789	2,179
Administration Expenses	833	683
Computer Software - MYOB		387
Bob Cooper Survival Course		376
Workshop - Mini Expenses	4,549	5,576
GEMG Internal Projects	5,100	
Audit Fees	1,080	980
Bank fees and charges	364	73
Equipment		3,179
Sundry Expenses	253	410
Insurance	941	848
Permits & Licences	66	
Postage	152	126
Subscriptions	2,426	
Sponsorship Expense	12,500	20,000
Travel, Accom & Conference	708	
WS20 Speakers		5,000
C2020 Catering	9,285	
C2020 Equipment Hire	8,767	
C2020 Multimedia	6,073	
C2020 Miscellaneous	500	
C2020 Venue Hire	750	
Total expenses	<u>55,138</u>	<u>39,819</u>
<b>Net Income over Expenditure</b>	<u><b>(16,863)</b></u>	<u><b>(38,221)</b></u>

The accompanying notes form part of these financial statements.

**Goldfields Environmental Management Group**

**Detailed Statement of Income and Expenditure**

**For the year ended 30 June 2020**

**2020**

**2019**

**\$**

**\$**

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**The accompanying notes form part of these financial statements.**

**Goldfields Environmental Management Group**  
**Detailed Statement of Financial Position as at 30 June 2020**

	2020	2019
	\$	\$
<b>Current Assets</b>		
<b>Cash Assets</b>		
Cash At Bank - BW 416580 3	152,297	170,663
Cash On Hand	190	738
	152,487	171,401
<b>Receivables</b>		
Trade Debtors	235	351
	235	351
<b>Current Tax Assets</b>		
GST payable control account	(69)	
Input tax credit control account	316	
GST clearing	7,081	1,721
	7,328	1,721
<b>Total Current Assets</b>	<b>160,050</b>	<b>173,473</b>
<b>Total Assets</b>	<b>160,050</b>	<b>173,473</b>
<b>Current Liabilities</b>		
<b>Payables</b>		
<b>Unsecured:</b>		
Trade Creditors	3,340	
	3,340	
<b>Total Current Liabilities</b>	<b>3,340</b>	
<b>Total Liabilities</b>	<b>3,340</b>	
<b>Net Assets</b>	<b>156,709</b>	<b>173,473</b>

The accompanying notes form part of these financial statements.

**Goldfields Environmental Management Group**  
**Detailed Statement of Financial Position as at 30 June 2020**

	2020	2019
	\$	\$
<hr/>		
<b>Accumulated Funds</b>		
Accumulated surplus (deficit)	156,709	173,473
<b>Total Accumulated Funds</b>	<u><u>156,709</u></u>	<u><u>173,473</u></u>

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The accompanying notes form part of these financial statements.

# Goldfields Environmental Management Group

## Notes to the Financial Statements

For the year ended 30 June 2020

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### Note 1: Summary of Significant Accounting Policies

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Associations Incorporations Act . The committee has determined that the association is not a reporting entity.

The financial report has been prepared on an accrual basis and is based on historical costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report.

#### (a) Receivables

Accounts receivable and other debtors include amounts due from members as well as amounts receivable from donors. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

#### (b) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of three months or less.

#### (c) Revenue and Other Income

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. For this purpose, deferred consideration is not discounted to present values when recognising revenue.

Interest revenue is recognised using the effective interest rate method, which for floating rate financial assets is the rate inherent in the instrument. Dividend revenue is recognised when the right to receive a dividend has been established.

Grant and donation income is recognised when the entity obtains control over the funds, which is generally at the time of receipt.

All revenue is stated net of the amount of goods and services tax (GST).

#### (d) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Tax Office. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the assets and liabilities statement are shown inclusive of GST.

#### (e) Trade and Other Payables

Trade and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the association during the reporting period, which remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

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**Goldfields Environmental Management Group**  
**Compilation Report to Goldfields Environmental Management Group**

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We have compiled the accompanying special purpose financial statements of Goldfields Environmental Management Group, which comprise the Income and Expenditure Statement and Statement of Financial Position as at 30 June 2020, a summary of significant accounting policies and other explanatory notes. The specific purpose for which the special purpose financial statements have been prepared is to provide financial information to the committee of management.

*The Responsibility of the Committee*

The committee of Goldfields Environmental Management Group is solely responsible for the information contained in the special purpose financial statements, the reliability, accuracy and completeness of the information and for the determination that the basis of accounting used is appropriate to meet its needs and for the purpose that the financial statements were prepared.

*Our Responsibility*

On the basis of information provided by the committee, we have compiled the accompanying special purpose financial statements in accordance with the basis of accounting as described in Note 1 to the financial statements and APES 315 Compilation of Financial Information.

We have applied our expertise in accounting and financial reporting to compile these financial statements in accordance with the basis of accounting described in Note 1 to the financial statements. We have complied with the relevant ethical requirements of APES 110 Code of Ethics for Professional Accountants (including Independence Standards).

*Assurance Disclaimer*

Since a compilation engagement is not an assurance engagement, we are not required to verify the reliability, accuracy or completeness of the information provided to us by management to compile these financial statements. Accordingly, we do not express an audit opinion or a review conclusion on these financial statements.

The special purpose financial statements were compiled exclusively for the benefit of the committee who is responsible for the reliability, accuracy and completeness of the information used to compile them. Accordingly, these special purpose financial statements may not be suitable for other purposes. We do not accept responsibility for the contents of the special purpose financial statements.

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**P A LEIGHTON FCA**

31 July, 2020



**Goldfields Environmental Management Group  
Minutes for GEMG Annual General Meeting**

***APPENDIX D COMMITTEE NOMINATION FORMS***





## GEMG Committee Nomination Form

Persons who are current financial members can nominate, second, stand and vote at the Annual General Meeting.

**Note:** Ideally persons nominating for office bearer positions (Chairperson, Deputy Chairperson, Secretary or Treasurer) will reside in the Goldfields Region however this is not a requirement of the model rules and does not exclude members from nominating for these positions. Persons from Perth and the greater WA area are encouraged to nominate for Ordinary Committee.

Please send the completed scanned form to:  
[secretary@gemg.org.au](mailto:secretary@gemg.org.au) by COB 21 August 2020

I, the applicant, hereby wish to nominate for the Goldfields Environmental Management Group Inc Committee for the position of:

- Chairperson                       Deputy Chairperson  
 Secretary                               Treasurer  
 General Committee

The term of office will commence at the annual general meeting and a committee member will hold office until the positions are declared vacant at the 2021 annual general meeting.

By signing the below, I am declaring that I:

- am not bankrupt or bound by insolvency laws
- have not been convicted of an indictable offence in relation to the promotion, formation or management of a body corporate
- have not been convicted of an offence involving fraud, dishonesty punishable by imprisonment for a period of not less than three months or
- have not been convicted under Part 4 Division 3 or section 127 of the [Associations Incorporation Act 2015](#)

Name	Signature	Date
WAYNE ASTILL		18-9-20
Nomination Seconded by a GEMG Member		
Name	Signature	Date
PETINA WALLACE		18-9-20



## GEMG Committee Nomination Form

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I, the applicant, hereby wish to nominate for the Goldfields Environmental Management Group Inc Committee for the position of:

- |  |   |
|--|---|
| <input type="checkbox"/> Chairperson       | <input type="checkbox"/> Deputy Chairperson   |
| <input type="checkbox"/> Secretary         | <input checked="" type="checkbox"/> Treasurer |
| <input type="checkbox"/> General Committee |   |

The term of office will commence at the annual general meeting and a committee member will hold office until the positions are declared vacant at the 2021 annual general meeting.

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Name	Signature	Date
Evan Reid		18/8/2020
Nomination Seconded by a GEMG Member		
Name	Signature	Date
Andrea Reid		18/8/2020



## GEMG Committee Nomination Form

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Name	Signature	Date
KRISTY BOOYCOAT		07-08-2020
Nomination Seconded by a GEMG Member		
Name	Signature	Date
KRIS Schubert		7.8.20



## GEMG Committee Nomination Form

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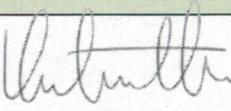
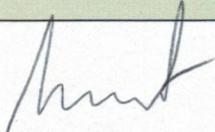
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Name	Signature	Date
Katherine Hope		18/08/2020
Nomination Seconded by a GEMG Member		
Name	Signature	Date
KRISTI BODICOAT		18-8-2020



## GEMG Committee Nomination Form

Persons who are current financial members can nominate, second, stand and vote at the Annual General Meeting.

**Note:** Ideally persons nominating for office bearer positions (Chairperson, Deputy Chairperson, Secretary or Treasurer) will reside in the Goldfields Region however this is not a requirement of the model rules and does not exclude members from nominating for these positions. Persons from Perth and the greater WA area are encouraged to nominate for Ordinary Committee.

Please send the completed scanned form to:  
[secretary@gemg.org.au](mailto:secretary@gemg.org.au) by COB 21 August 2020

I, the applicant, hereby wish to nominate for the Goldfields Environmental Management Group Inc Committee for the position of:

- Chairperson                       Deputy Chairperson  
 Secretary                               Treasurer  
 General Committee

The term of office will commence at the annual general meeting and a committee member will hold office until the positions are declared vacant at the 2021 annual general meeting.

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Name	Signature	Date
Kristy Sell		18/8/20
Nomination Seconded by a GEMG Member		
Name	Signature	Date
KRISTY BODYCOAT		20-8-20



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Name	Signature	Date
Petina Wallace		18/08/2020
Nomination Seconded by a GEMG Member		
Name	Signature	Date
Lorinda Hunt		18/08/2020



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- |                                     |                   |                          |                    |
|-------------------------------------|-------------------|--------------------------|--------------------|
| <input type="checkbox"/>            | Chairperson       | <input type="checkbox"/> | Deputy Chairperson |
| <input type="checkbox"/>            | Secretary         | <input type="checkbox"/> | Treasurer          |
| <input checked="" type="checkbox"/> | General Committee |                          |                    |

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Name	Signature	Date
Rachelle Desmond		17/8/20
Nomination Seconded by a GEMG Member		
Name	Signature	Date
Lorinda Hunt		17/8/20



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Name	Signature	Date
Sally Smith		19/08/2020
Nomination Seconded by a GEMG Member		
Name	Signature	Date
KRISTY BODDART		20-8-2020



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Name	Signature	Date
Stuart Pearse		21/08/2020
Nomination Seconded by a GEMG Member		
Name	Signature	Date
KRISTI BODYCOAT		21-8-2020



## GEMG Committee Nomination Form

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Name	Signature	Date
Skye Pringle		21/08/2020
Nomination Seconded by a GEMG Member		
Name	Signature	Date
KRISTY BOOTCOAT		22-8-2020



**Goldfields Environmental Management Group  
Minutes for GEMG Annual General Meeting**

***APPENDIX E***

***KAMBALDA HERBARIUM FUNDING APPLICATION***

## Goldfields Environmental Management Group

# Sponsorship Application Form



The Goldfields Environmental Management Group (GEMG) accepts sponsorship applications for funding of projects that address environmental knowledge gaps or issues in the Goldfields region. Sponsorships are available as a one off payment at the commencement of the project for projects that last no longer than two (2) years from the proposed commencement date.

The GEMG will support environmental projects which (our sponsorship aims to):

- Improve environmental knowledge, skills and understanding;
- Promote environmental sustainability;
- Enhance and protect the natural environment;
- Facilitate best practise environmental management;
- Assist in the dissemination of information and knowledge;
- Are relevant to the GEMG members; and
- Have a strong connection to the Goldfields region.

While all applications that meet the above criteria will be assessed, projects that address the following themes will be viewed favourably:

- Deficiencies in post-mining rehabilitation in the Goldfields region;
- Emerging environmental threats or issues in the Goldfields region;
- Opportunities for traditional land management practises in the Goldfields region;
- Management of threatened and rare species in the Goldfields region; and
- Environmental regulation and policy shortfalls in the Goldfields.

For projects to be considered they must demonstrate a primary focus on the Goldfields region, and it is expected that the majority of the project will be conducted in the region.

Please select from the following that is most relevant to your application;

- |   |   |
|---|---|
| <input type="checkbox"/> You are an individual.   | <input checked="" type="checkbox"/> You are a group or legally constituted organisation.  |
| <input type="checkbox"/> The project is for post-graduate research studies at an Australian university or other tertiary institution. | <input type="checkbox"/> The project is for undergraduate research studies at an Australian university or other tertiary institution. |
| <input checked="" type="checkbox"/> You are an Australian citizen or an Australian permanent resident.                                | <input type="checkbox"/> The project has already substantially commenced.   |
| <input checked="" type="checkbox"/> The project has a majority focus in the Goldfields region.  | <input type="checkbox"/> The project does not have a majority focus in the Goldfields region.   |

**PLEASE SEND ALL CORRESPONDENCE TO: [secretary@gemg.org.au](mailto:secretary@gemg.org.au)**

# Goldfields Environmental Management Group

## Sponsorship Application Form



### Funding conditions

Sponsorship applications must be sent by email to [secretary@gemg.org.au](mailto:secretary@gemg.org.au). Applications will be assessed and voted on by the current committee members at the next committee meeting thereafter, with successful applicants notified by email.

An approved lump sum payment will be paid to successful applicant at the commencement of the project. While there are no requirements to how the sponsorship is expended, it is expected that funds will cover costs directly related to the sponsored project. Additional funding for the project will not be provided by the GEMG. A sponsorship acquittal will be required at the end of the project to demonstrate that the funds were spent in line with the approved project.

- All requests must be in writing;
- All sponsorship proposals must be accompanied by a GEMG Sponsorship Application Form (page 3);
- An acquittal report will be required at the end of the project. The report will provide evidence of the success or otherwise of the project against the stated aims and objectives; and
- The project must acknowledge/promote the sponsorship of the GEMG in any project presentations/news articles/reports.

The GEMG strongly encourages the successful applicant(s) to present their project summary at the biennial Goldfields Environmental Management Workshop held in Kalgoorlie.

### Disclaimer

Applications will be assessed by current committee members based on their merits and applicability to the GEMG. The GEMG reserves the right to reject applications if they do not meet a standard expected by the committee, and is not held to awarding any sponsorships.

**PLEASE SEND ALL CORRESPONDENCE TO:** [secretary@gemg.org.au](mailto:secretary@gemg.org.au)

# Goldfields Environmental Management Group

## Sponsorship Application Form



### GEMG Sponsorship Application Form

<b>Project Title</b>	Kambalda Herbarium Preservation
<b>Research Organisation</b>	Kambalda Cultural and Arts Group Incorporated (not-for-profit)
<b>Funds Requested</b>	\$2000.00
<b>Project Start Date</b>	28/09/2020
<b>Project Finish Date</b>	30/09/2021
<b>Contact Name</b>	John Scott
<b>Address</b>	2 Marianthus Road, Kambalda West
<b>Email</b>	scottartkam@gmail.com
<b>Phone</b>	08 9027 3089
<b>How is the project relevant to the GEMG and Goldfields region?</b> (200 word limit)	<p>The Kambalda Arts Centre would like to develop a botanical exhibition with some of the local species on display matching street names in the community. The plan is to digitise the specimens and display on a large screen with a catalogue for reference.</p> <p>The project is a potential tourist attraction and promotion of the Great Western Woodlands that Kambalda is a part of. The Kambalda Arts Centre is registered with "Our Gems WA" networking for the Art and Cultural Trail. The improved awareness of the herbarium would benefit the Kambalda Arts Centre and community by attracting more visitors through the door who may also view the art and history slide shows already on display.</p> <p>This project is the beginning of much greater community projects such as street naming and providing the ability to research botanical information as an educational point for schools and visitors. The herbarium offers a point of interest for those attending workshops at the premise and its value fits into the overall displays of culture, art and history.</p>
<b>What environmental knowledge gaps / issues does the project address?</b> (500 word limit)	<p>The Herbarium consists of approximately 1,100 specimens collected from the Kambalda area between 1980 -2000. The specimens have been identified and many verified by the WA Herbarium. It is not understood what exactly is in the herbarium and this preservation project aims to catalogue the specimens. The herbarium would be a valuable resource for visiting botanists to the region who would need to check and verify specimens. There might even be rare flora specimens the WA Herbarium could be interested in.</p>

**PLEASE SEND ALL CORRESPONDENCE TO:** [secretary@gemg.org.au](mailto:secretary@gemg.org.au)

# Goldfields Environmental Management Group

## Sponsorship Application Form



<b>How will this funding assist your research project?</b> (200 word limit)	The project will engage volunteers from the Wildflower Society ( <a href="http://www.wildflowersocietywa.org.au/">http://www.wildflowersocietywa.org.au/</a> ) who will handle and catalogue the specimens. The funding will cover fuel and accommodation for up to three volunteers who will travel from Perth to Kambalda to undertake the project over 5 days in September/October 2020.
<b>How will you recognise and promote the GEMG's contribution?</b> (200 word limit)	<p>The Kambalda Arts Centre uses facebook for promoting our activities, ie Kambalda Community Noticeboard, Artists Network Goldfields and our own page.</p> <p>We would acknowledge sponsors at the Arts Centre itself with signs on the herbarium and with a logo panel on our flyers, posters in the local newspaper Coolrambler and on noticeboards. As members of Artgold our program flyers are promoted. While the project is in progress it could be publicised and flyers published. We would work with the requirements of the funding body.</p>
<b>Specify other funding sources and sponsors</b>	Nil.
<b>Provide two referees</b>	Removed for Privacy Reasons.

\* If your project requires any licensing or other approvals, please provide these approvals as an attachment, eg. Animal ethics approvals, licenses to take flora or fauna.

**PLEASE SEND ALL CORRESPONDENCE TO: [secretary@gemg.org.au](mailto:secretary@gemg.org.au)**